



**APPLICATION**  
**INTERNATIONAL STUDENT EXCHANGE**

Debora Wilhite, Program Coordinator of Institute for Global Studies · 1 Lancer Way · Winona Lake, IN 46590  
Telephone: 574.372.5100 ext. 6285 · Toll-Free: 1.800.544.7223 ext. 6285  
E-mail: [wilhitda@grace.edu](mailto:wilhitda@grace.edu) · On the Web: [www.grace.edu](http://www.grace.edu)

## student exchange program at Grace College information sheet

### Requirements for the sending institution's students:

- Students must be at least a sophomore (second or third year) in good academic standing, and have the equivalent of a "B" grade point average. If possible, Grace College would like a copy of the student's translated transcript from sending institution sent with the application.
- Students should provide verification from sending institution that they are in good standing with student life (i.e., no discipline or academic issues).
- Students should provide verification of their ability to take courses taught in English and to complete assignments in English, and of their eligibility for an I-20. Typically, students do this by providing the results of the SAT exam or language tests like TOEFL or Duolingo English Test.
  - TOEFL (<https://www.ets.org/toefl/test-takers>) requirements:
    - Paper: 500
    - Computer: 173
    - iBT: 61
  - Duolingo (<https://englishtest.duolingo.com/applicants>) Requirements:
    - minimum score of 90.

Please contact us if your students receive scores that are close to our requirements, but do not meet them and we will evaluate students on an individual basis.

- Students should complete a Grace College international student exchange application, which includes a personal testimony and signing our Community Lifestyle Statement. The Covenant of Faith and Community Lifestyle statement can be found at <https://www.grace.edu/about/covenant-of-faith/>. Students will *not* need to send their high school transcripts.

The completed application should be returned to:

**Debora Wilhite, Program Coordinator of Institute for Global Studies**  
**Grace College and Theological Seminary**  
**1 Lancer Way**  
**Winona Lake, IN 46590 USA**  
**574-372-5100 ext. 6285**  
**E-mail: [wilhitda@grace.edu](mailto:wilhitda@grace.edu)**

- If student will not purchase international health insurance through Grace College, students should provide verification of international health insurance with their application.
- Students should provide a copy of their passport.
- Student should provide bank statements to support funding. If student cannot prove funding through bank statements, students should provide a notarized Declaration of Financial Support (DFS).

### Other information:

- Grace College will accept as many students as specified in the interinstitutional agreement to study in the fall or the spring semester.
- Nomination due dates:
  - Fall: May 1<sup>st</sup>
  - Spring: October 30<sup>th</sup>
- Application due date:
  - Fall: May 30<sup>th</sup>
  - Spring: November 21<sup>st</sup>
- Because this is an exchange program, students pay tuition to their home institution only.
- Grace College's room and board rates for the school year are listed on the website at <https://www.grace.edu/admissions/undergraduate/tuition-costs/>. Exchange students are placed in Encompass Hall. There are no other institutional fees, but students should plan for additional expenses such as books, class materials, personal items, health insurance, and personal trips. Books and other materials are not provided by the institution nor are they included in the room and board rates.
- Grace College will house exchange students with a roommate in Grace College residence halls and assist them with the logistics of transportation to and from the airport per the agreement between Grace College and sending institution. Grace College will assist students in finding temporary housing when the residence halls close for holidays or other breaks during the semester.
- Students at Grace College attend chapel on campus three days each week and are welcome to attend a local church. The institution can assist students in locating a church in the community.
- Grace College will assist students in registering for 12-18 credit hours of course work for the semester(s) in which they enroll. Debora Wilhite, Program Coordinator of Institute for Global Studies, will assist students in selecting their course work based on their individual needs.
- Dates of classes, orientations, and dorm closures for each semester are on the website at <http://www.grace.edu/calendar/>.
- Grace College will send the student's final transcript with an American letter grade to sending institution.
- For questions about enrollment, housing, ground transportation, or other details about the student exchange program at Grace College, contact Debora Wilhite, Program Coordinator of Institute for Global Studies at [wilhitda@grace.edu](mailto:wilhitda@grace.edu).

## student information

Surname/Primary Name: \_\_\_\_\_ Given Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_ Passport Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_ Gender:  Male  Female  Other Current Email: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ City of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Foreign Address: \_\_\_\_\_

Foreign Telephone Number: \_\_\_\_\_ US Telephone Number (if applicable): \_\_\_\_\_

U.S. Citizen:  Yes  No US Resident:  Yes  No Do you currently have a US visa?  Yes  No If yes, please fill in the next line:

Type of Visa: \_\_\_\_\_ Visa Number \_\_\_\_\_ 1-94 Admissions Number \_\_\_\_\_

Have you ever been subject to court probation or disciplinary action?  No  Yes If yes, please explain on a separate sheet of paper.

Term of anticipated enrollment:  Fall (August) Year: \_\_\_\_\_  Spring (January) Year: \_\_\_\_\_

How many semesters do you plan to study at Grace:  1  2 University participating in exchange: \_\_\_\_\_

The following questions are **VOLUNTARY**:

Marital Status:  Single  Married  Divorced  Remarried  Widowed Spouse's name, if married: \_\_\_\_\_

Ethnic background:  White  Black  Hispanic  American Indian  Asian/Pacific Islander Language spoken at home: \_\_\_\_\_

## education information

Please list the high school and/or college/university (if any). If not yet graduated please write your date of anticipated graduation.

Name of High School \_\_\_\_\_ City/Country \_\_\_\_\_

Graduation Date \_\_\_\_\_ Degree/Diploma \_\_\_\_\_ Date \_\_\_\_\_

Name of College/University \_\_\_\_\_ City/Country \_\_\_\_\_

Graduation Date \_\_\_\_\_ Degree/Diploma \_\_\_\_\_ Date \_\_\_\_\_

How many years of formal study in English have you completed? \_\_\_\_\_

Intended Major Field(s) of Study: 1. \_\_\_\_\_ 2. \_\_\_\_\_

Exams:

TOEFL Date taken \_\_\_\_\_ Score \_\_\_\_\_

SAT (in English) Date taken \_\_\_\_\_ Score \_\_\_\_\_

Other exam Name \_\_\_\_\_ Date taken \_\_\_\_\_ Score \_\_\_\_\_

Please request your official scores to be sent to:

Grace College Institute for Global Studies • 1 Lancer Way • Winona Lake • Indiana • 46590 • U.S.A.

## church information

Church you regularly attend \_\_\_\_\_ Denomination \_\_\_\_\_

Church Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Pastor \_\_\_\_\_ Youth Pastor \_\_\_\_\_ Spiritual Mentor \_\_\_\_\_

Please describe your relationship with Jesus Christ as Savior and Lord. Describe how and when that relationship began and the influences that are contributing to your spiritual development.

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## family information

Father  Legal Guardian

Mother  Legal Guardian

Name \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_ Country \_\_\_\_\_

Telephone Number \_\_\_\_\_ Telephone Number \_\_\_\_\_

E-Mail Address \_\_\_\_\_ E-Mail Address \_\_\_\_\_

University attended, if any \_\_\_\_\_ University attended, if any \_\_\_\_\_

## Grace College standards and guidelines

### Please read the following statement thoughtfully before signing:

Grace College strives to create and promote an atmosphere that will encourage students to develop the highest attainable degree of spiritual maturity within the framework of an evangelical Christian faith and worldview. In order to establish a wholesome environment, all students are asked to subscribe to standards and guidelines prior to admission.

Grace College believes that:

- The Bible is the fully inspired Word of God, and its teachings are the final authority in matters of faith and life.
- Jesus Christ should be the foundation and center of every individual's life.
- As a life can never be complete without fulfillment in Christ Jesus and His Word, neither is knowledge complete except as it relates to God's eternal values.
- An important aspect of student life at Grace College is corporate worship and fellowship. Therefore, regular attendance at chapel and Sunday services (in an evangelical church) is required of all full-time students.
- As part of Grace College's commitment to a distinctive lifestyle and experience, students are to refrain from the use of alcoholic beverages, illegal drugs, tobacco, sexual misconduct, gambling, cheating, theft, coarse or obscene language, or any other conduct inconsistent with the goals and traditions of the college. Further, Grace College students are to abstain from morally degrading media and literature.
- It should be understood that any behavior which indicates that an enrolled student has little regard for living a life honoring to God, or whose conduct evidences a spirit of disregard for the college standards, will be sufficient reason for disciplinary action or dismissal.

If admitted as a student to Grace College, I will strive to grow intellectually and spiritually, earnestly seek to abide by and maintain the standards of Grace College, and work to make a positive contribution to the campus.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Return completed application to:

Grace College Institute for Global Studies • 1 Lancer Way • Winona Lake • Indiana • 46590 • U.S.A. • [wilhitda@grace.edu](mailto:wilhitda@grace.edu) • [global@grace.edu](mailto:global@grace.edu)



## **REFERENCE & TRANSCRIPT REQUEST INTERNATIONAL STUDENT EXCHANGE**

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to be completed by applicant

(please print)

I, (full name) \_\_\_\_\_ authorize the Registrar of  
(name of school) \_\_\_\_\_ to release my official transcripts for use as requested by Grace  
College and to respond candidly to the questions asked on this form.

I last attended during \_\_\_\_\_ (term, quarter, semester) of \_\_\_\_\_ (year).

Student Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

to be completed by applicant dean, registrar, or appropriate official of college/university

(please print)

Confidential Information

We value your comments and ask that you give a candid report so that fair consideration may be given to the applicant (this information is treated confidentially and is employed in evaluating the applicant).

- 1. Regarding university citizenship, how strongly would you recommend this applicant:  Strongly  Acceptable  With Reservations
- 2. Has this student ever been under academic probation or social discipline while attending your institution?  No  Yes

If yes, please give a brief explanation of the nature of the probation or offense:

\_\_\_\_\_  
\_\_\_\_\_

- 3. Would this student be permitted to return to your institution in good standing at a later date?  Yes  No

If no, please indicate reason:

\_\_\_\_\_  
\_\_\_\_\_

- 4. Any further comments (use additional paper if necessary).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Position/Title \_\_\_\_\_

Institution \_\_\_\_\_ Date \_\_\_\_\_

Thank you for taking the time to complete this form.

Please return this completed form and the student's official transcripts directly to:

Grace College, Institute for Global Studies  
1 Lancer Way

Winona Lake, IN 46590

Telephone: 1.800.544.7223 or 574.372.5100, ext. 6285

[wilhitda@grace.edu](mailto:wilhitda@grace.edu) or [global@grace.edu](mailto:global@grace.edu)



# **COMMUNITY LIFESTYLE STATEMENT**



Please read, sign, and return to:

Grace College Institute for Global Studies • 1 Lancer Way • Winona Lake • Indiana • 46590 • U.S.A. • [wilhitda@grace.edu](mailto:wilhitda@grace.edu) • [global@grace.edu](mailto:global@grace.edu)

**Grace College and Seminary**  
**Statement on Community Lifestyle Expectations**  
**Approved November 4, 2015**

Members of the Grace College and Seminary (Grace Schools) community are committed to the mission of the institution and to living in a manner that brings glory to the name of our Lord. To this end we agree to uphold the standards of the community as cited in this statement.

Since members of the Grace Schools community are also members of the broader community of the body of Jesus Christ, it is expected that everything we do will reflect our commitment, both to our Lord and to His body of believers. This commitment is to be demonstrated by faithful involvement in a local evangelical church, Christian loyalty to each other, and pursuit of the fruit of the Spirit – love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control.

Our beliefs on all topics are based on scripture (2 Timothy 3:16); therefore, the Word of God is the final authority on all matters of *faith and conduct*. Members of the Grace Schools community work hard to demonstrate Christ-like attitudes and actions appropriate for mature Christians in their personal lives and in the life of the community. In seeking to live out the fruit of the Spirit (Galatians 5:22-23) rather than deeds of the flesh (Galatians 5:19-21), items expressly forbidden in the Scripture are not acceptable for members of the Grace Schools community. Examples include pride, greed, lust, slander, drunkenness, profane language, premarital sex, adultery, homosexual behavior, and prejudice (1 Corinthians 6:9-11). We affirm the holy institution of marriage as being between one man and one woman, rooted as it is in God's creation of man and woman and in the relationship of Christ and his church.

Grace Schools values the *worth and dignity of human life*. Having been made in the image of God (Genesis 1:27), those who learn, live, and/or work at the institution are expected to respect and uphold life-affirming practices that distinguish our faith community from other institutions of higher education, particularly for those who are vulnerable members of society. Consistent with a resolution of the Fellowship of Grace Brethren Churches (1982, 1996), Grace Schools believes that human life is worthy of respect and protection at all stages from the time of conception. The sanctity of human life is established by creation (Genesis 1:26-27), social protection (Genesis 9:6) and redemption (John 3:16).

Although Scripture does not provide specific teaching regarding all *social practices* in a given cultural setting, it does speak to our Christian responsibility in areas of conduct that may be harmful or spiritually offensive to ourselves or to others. In keeping with its objectives to develop moral and spiritual leadership, Grace Schools expects members of the community to demonstrate restraint and discretion in entertainment choices, social activities, and personal habits (Galatians 5:13-23), including substances that may harm our physiological and psychological well-being. Without question, the Christian should act in ways that honor the body, which is the temple of the Holy Spirit (Romans 12:1), and God's standard of purity; are morally uplifting; and guide us to godliness through the use of spiritual disciplines including scripture reading, study, and application; prayer; worship; meditation; evangelism; serving; and stewardship.

All of us have sinned and fallen short of God's standards in one way or another (Romans 3:23), but if we ask for His forgiveness, His grace and mercy are extended to us (Ephesians 2:4-5). While recognizing the existence



of temptation, sin, and lifestyles that are contrary to biblical truth, Grace Schools expects tangible evidence of *life transformation*, commitment to growth in Christ, and sound judgment based on biblical principles. Jesus was full of grace and truth (John 1:14) and, in striving toward His example, we seek as a spiritual community to demonstrate a balance of both.

As a community of believers, therefore, those at Grace Schools strive to carry out both individually and collectively the model for *conflict management and resolution* described in Romans. We make use of biblically-based practices such as arbitration, mediation, grace, restoration, forgiveness, and redemption to live at peace with each other (Romans 12: 16-21) and strive to resolve disagreements in private or within the Christian community using the biblical principles of 1 Corinthians 6:1-8, Matthew 5:23-34, and Matthew 18:15-20 as guidelines.

We acknowledge that God has placed institutions and individuals in positions of *authority* over Christians and our biblical response is one of submission (Romans 13:1-8). God and His word are our final authority and give us guidance in areas such as relationships, marriage, the church, human government, spiritual leaders, and employers. Our testimony in these matters of authority is powerful when our actions are based on biblical truth rather than individual gain. Our responsibility as citizens is submission, but we also have rights as citizens to protection; therefore, although there may be competing interests, we value the right to appeal decisions based on our biblically-informed conscience (Acts 5:29). Grace Schools, however, recognizes and supports only those individual and campus advocacy initiatives that are in alignment with biblical teaching as outlined in this *Statement on Community Lifestyle Expectations* and our *Covenant of Faith*.

Above all, we the members of the Grace Schools community are committed to accurately representing the Lord Jesus Christ on our campus, in our community, and to the ends of the earth.

I affirm my willingness to abide by the Grace Schools' *Statement on Community Lifestyle Expectations* and understand that policies related to these expectations are detailed in the *Student Handbook*.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

