

## STUDENT WRITING AND SPEAKING SUPPORT

Dear Students,

The Institute of English Studies continues to offer consultations to students to help develop their writing and speaking skills. Consultations are available to **any student who has not passed the Basic Exam or is a part-time student**. Please read the information below carefully.

Short (15–20-minute) online consultations are held by students in the English Studies MA program with individual students or pairs to help them with a specific piece of writing or to practice speaking. The focus will be on YOUR problems (structure, wording, grammar, etc.) and suggested remedial work that YOU can do. Advice on effective study skills or how to improve them will also be provided if required. Consultations are arranged via email at [writing.kre@gmail.com](mailto:writing.kre@gmail.com) and [speaking.kre@gmail.com](mailto:speaking.kre@gmail.com).

Before you write to the Supporters, you should know what it is that you undertake, and you should be willing to put in the effort that the practice sessions demand of you. The sessions are brief consultations aiming specifically at preparation for the Basic Exam. If you are in need of private English lessons, this is not for you. You can apply only if you have already completed the compulsory essay-writing course or are currently attending it.

It takes time for everyone to improve. Therefore, if you wish to apply for consultations, **you must be ready to participate in at least three sessions after the first, introductory one**. When you first meet a Supporter for a consultation, your proficiency is briefly assessed, and the Supporter is free to offer no further sessions if he or she judges your level inadequate for significant progress to be made towards the exam in a few weeks. The Support is to help those who need a little bit of extra practice and guidance; there is no capacity to offer tutoring on different levels.

Each semester, the last time you can contact the Supporters for the first time is during **Week 6** (usually before the break) so that you have enough time to practice. No new applications after this time are accepted. Also note that consultations work on a first come first served basis. Even if you apply in time, the Supporters might not have the capacity to take you. Consultations are available until the last but one week of the semester's study period. Failure to show up for a consultation without at least 24 hours' notice of cancellation should result in being excluded from further consultations.

We look forward to working with you,

The Supporters